



**RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SIKKIM
GANGTOK**

Ref No: 130 /RM&DD/M

Dated: 28th Aug, 2012

To,

**All State Level Monitors under REDRH Project,
RM&DD, Government of Sikkim**

Subject: Monitoring of REDRH Project by State Level Monitors

Sir / Madam,

In order to ensure direct monitoring of the REDRH project from the State Level, senior officers of RM&DD, SIRD, SREDA and SRDA were entrusted with this responsibility and designated as State Level Monitors (SLMs) under Para 9.4 of the Operational Guidelines of REDRH.

The Format to be used by the SLMs for conducting inspections of the REDRH project was notified (vide circular no. 126/RMDD/M Dated 24th Aug, 2012) and circulated to all concerned. The format is in MS-Word and the report can be directly typed in this file itself. Additional sheets wherever necessary may be appended to the report.

The SLMs are expected to monitor the 4 aspects of this project namely:

1. Field Construction,
2. Block Level Stores (BLS),
3. Record Keeping at BAC and Block Level Stores and
4. Online MIS Data Entry

Preparatory activities will need to be done by the SLMs before the inspection is done like downloading data from the web based MIS of REDRH, asking the Block to furnish

GPU wise data on Physical Progress of the BAC (S. No. 8 of the format), asking Blocks to keep their records at the BAC and Block Level Stores in readiness for inspection, asking Block to ensure that the complete Block team (BDO, AE, JE, etc) and the Gram Panchayats, accompany the SLMs during the field visit, taking along a digital camera to record the findings etc.

All SLMs need to complete the first inspection of one Block positively by 30th Sept, 2012 and the next inspection of the second Block positively by 31st Oct, 2012 and submit the two Inspection Reports to the undersigned duly following the said format. The softcopy of this report along with the digital photographs also needs to be provided to Shri Sandeep Tambe, Special Secretary – RM&DD <jointsecy@gmail.com>. POL for the tour can be reimbursed from the RMDD headoffice following standard norms.

Yours faithfully,



(D. R. Nepal)
Secretary-RM&DD

CC:

- 1. Secretary LR&DMD**
- 2. Related officers of RMDD Head Office** [SS-I, II, CE, AD (Accounts), SE(stores), AD(IT)]
- 3. All District Collectors** –cum- head of District Level Committee of REDRH
- 4. All ADC (Dev)s** to ensure that adequate support is provided to the SLMs during inspection